

BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
MAY 9, 2019 2:00 PM

**DIRECTORS PRESENT WERE:**

Steve Malone          Ernie DeWinne          Harry Maxwell          Rod Goff

**OTHERS IN ATTENDANCE:**

Ron Dusek          Joan Hutchinson          Susie Crews          Ed Ringgold          Charlene Greenhill          Joe Ortega          Karen Antill

There being a quorum present, the meeting was called to order by Vice President Steve Malone at 2:00 PM, May 9, 2019.

**MINUTES:** Directors read the Minutes of the Meeting of April 18, 2019.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the meeting of April 18, 2019, as prepared. Harry Maxwell seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of April, 2019 to the Board, noting that the WSC continues to be in good financial condition. The Board and guests reviewed.

**MOTION:** Harry Maxwell made a motion to accept the Treasurer's report, seconded by Rod Goff. The Board voted to accept the report unanimously, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that he finished flushing well # 4 and put it online two weeks ago. Joe advised that since then he had two customers complain about discolored water, Joe flushed the lines and took well #4 out of service. One customer had contacted TCEQ regarding the discolored water, TCEQ contacted Joe and Joe let them know that he took the well out of service and flushed the lines and everything is good. Joe advised that he got a phone number from Charlene to contact a company to treat the iron in well #4 which will require additional chemical treatment which is sequester that will be injected into the well as it pumps to dissolve the iron. Joe reported that the condo storage tank is plumbed and back online, he has a little more work to do on the pressure tank and Reed will be out here to finish up the fittings on the pressure tank. Joe advised that they have repaired a 6" main break, 1 service line break, sprayed the weeds on the new roads at plant #3, and changed the regulator at well #2 & #3 and will need to order a new one for a spare. Joe advised that he had one disconnection this month. Joe reported that Mr. Fulghum covered the pit at well #4 which looks good.

**Class C Licensed Operator:** Charlene Greenhill reported that she turned in the water loss audit that was due May 1<sup>st</sup>. Charlene advised that they are requiring more specifics on the water loss report in the future, which will require us to break it down into three categories; water used for flushing and fires, repairs, and unaccounted water loss. Charlene will work with Joe to see how water loss with repairs can be calculated. Charlene advised they also require the average accuracy of the meters and highly recommend us to check 50 meters to get an average, Charlene let them know that we are getting new meters this year. They also need to get the average pressure at the meters quarterly; her and Joe each checked six meters to get an average. Charlene reported that the CCR is due July 1<sup>st</sup> and the fluoride levels need to be reported to our customers by July 1<sup>st</sup>.

Charlene reported that the total chloroform report was revised, which they want to have sites where the samples will be taken. Charlene advised that she renewed the homeland security information.

**Office Operations:** Karen Antill reported that it is business as usual and will be sending out disconnect notices on May 24<sup>th</sup>, with disconnection date of June 3<sup>rd</sup>.

**ITEMS FOR DISCUSSION & BOARD ACTION:**

**OLD BUSINESS:**

- A. Condo pressure tank project update – Discussed in the Field Operations report.
- B. Update on condo storage tank project, old tank – The Board discussed and when Joe gets a chance to take the plate off the old tank to see if the leak is repairable, they will discuss this more.  
Steve recommends that if we give the tank to the DRROA he would like to have an exit strategy set in place if it ever becomes unusable so it won't cost the DRROA anything since they don't have the money for repairs. The Board discussed and will maintain if there is a minor leak or will demolish it someday if it is unrepairable, the Board will discuss more at a future meeting.
- C. Fire hydrant project – Steve Malone reported that he will get with Joe to see when he has some spare time to flush hydrants with him to get the pressure and flow rates. Steve reported that they went to the Bandera Volunteer Fire Department meeting and they are willing to use the tank and let us know what type fittings to get for the tank, they asked if there is a fire close by if they could use it.
- D. Award contract for new meter system and approve engineer contract – Ernie DeWinne presented the amended contract from our engineer for the additional \$10,000.00 for his services on a reimbursement base for the hours he uses, for the new meter system with Secure Vision of America use the USDA remaining funding. Ernie advised that Steve will sign for Bonnie and we will get it scanned and emailed off tomorrow. Ernie recommends that when we put in the new meters that it is done at the end of the month so the final reading from each meter will go into billing.

**MOTION:** Ernie DeWinne made a motion to approve the amended engineering contract as submitted. Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

Ernie presented the bid tabulations from three-meter companies, and advised that Bob Thonhoff has reviewed the bid tabulations, references, contractors and suppliers and recommended that we award the contract to Secure Vision of America for \$106,939.03. Ernie will submit the recommendation from Bob Thonhoff and the resolution to the USDA

**MOTION:** Ernie DeWinne made a motion to pass a resolution to award the contract to Secure Vision of America for \$106,939.03. Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**NEW BUSINESS:**

- A. Discuss and approve Source Water Protection program – Tabled
- B. Discuss and approve Collier Engineering proposal – Ernie DeWinne advised that he spoke with Aaron Collier and asked him to break down his proposal and will discuss at the June meeting.
- C. Review and discuss form 990 for FY 2018- Ernie DeWinne presented the 990 for FY 2018 to the Board and guests.

- D. Water loss audit and revisit RTC reports – Discussed in the Class C Licensed Operators report.
  
- E. Discuss disposition of temporary 2,500-gallon water tanks – Ernie DeWinne advised that we are no longer using the two 2,500-gallon storage tanks that we purchased for the condo well and would like to offer them for sale to our community for \$1050.00 each. Joe advised that he may have one sold for that price and will put the second tank on the bulletin boards for sale for \$1050.00.

**MOTION:** Ernie DeWinne made a motion to sell the two 2,500-gallon water tanks for \$1050.00 each. Rod Goff seconded the motion. - The Board voted unanimously and the motion passed.

**MEMBERSHIP COMMENTS:**

A guest advised the Board that they need to put a new liner in their pool and will need to drain and refill it during the process and has contacted some companies and they are no longer doing that anymore. The Board and guests discussed and asked the guest to have it put on the DRROA agenda for their next board meeting so they can bring it up since it's an ACC rule for filling pools.

**ADJOURNMENT:** With no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Harry Maxwell. The BOD voted unanimously to adjourn at 3:18 PM.

The next BOD meeting will be held on June 13<sup>th</sup>.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_